

**Centralia City Schools #135**  
**e-Learning Plan**

**(1) Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-Learning day:**

- Teachers will follow the e-Learning day schedule for their building. Contracted working hours apply on e-Learning days. E-Learning days will include at least 5 clock hours of instruction and/or school work.
- Educators will provide students with the appropriate lessons, activities, and work in advance of beginning the remote learning day when applicable. (Note that this may mean sending home a device with which students can communicate with teachers and completed assigned work).
- Educators will be available and monitoring iReady, Google Classroom, ClassDojo, Remind, and/or other curricular platforms to measure logins, and they will also be ready to communicate to parents/students as needed.
- All student work that is done will need to be completed by the scheduled deadlines.
- Educators who are not directly responsible for creating lessons may be given alternate assignments.

**(2) Ensure access from home or another appropriate remote facility for all students participating, including computers, the internet, and other forms of electronic communication that must be utilized in the program:**

- When an e-Learning day is known in advance, students will take home district-owned devices to complete assignments. Students shall not be penalized for not having a device if they were not sent home. This does not mean that students are exempt from the work, but that they might, for example, be given an extended deadline for the work. In lower grades, students may be given alternate assignments that do not require technology as appropriate.

**(3) Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology:**

- The district will provide devices to students when e-Learning days are known in advance.
- In the event that a device cannot be sent home with students, the district will develop procedures and processes to provide students with no technology access to learning experiences that are similar to what is normally done on a school day. In addition to the digital resources that are accessible, hard copies of alternative activities will be provided as an option for students and families if they are not able to participate in the digital curricular activities.

**(4) Ensure appropriate learning opportunities for students with special needs:**

- Special education staff will provide students with modified work and adjust expectations for the work. Likewise, special education teachers will be available and monitoring iReady and other curricular platforms to measure logins and will be ready to communicate to parents/students as needed to support students.

**(5) Monitor and verify each student's electronic participation:**

- Educators will be available to monitor students' progress and participation via iReady, Google Classroom, ClassDojo, Remind, and other approved district communication tools. Additionally, the digital timestamps in various platforms/communication tools provide a way for educators to view who participated digitally, and the students' hard copies of assignments will be submitted at the determined due date and will also provide ways to track attendance. Finally, all students will be required to check in using a remote learning attendance link, located on the district website.

**(6) Address the extent to which student participation is within the student's control as to the time, pace, and means of learning:**

- Students will be encouraged to participate in their classes following the daily e-Learning schedule to the extent possible. If they are unable to follow the schedule due to conflicts (parents working, etc.), they will complete their work when they are able. If deadlines present challenges due to legitimate conflicts,

**(7) Provide effective notice to students and their parents or guardians of the use of particular days for remote learning:**

- Notification of the usage of remote learning days will be given to parents at registration beginning with the 2021-2022 school year and then in each subsequent year. Parents will be provided with a document that outlines the logistics of an e-Learning day. The district will also use social media as well as the Skylert phone system to provide notice to parents.

**(8) Provide staff and students with adequate training for remote learning days participation:**

- Staff has completed informal training on various platforms/programs that are applicable to their grade levels. As new technologies are implemented, staff will continue to receive training as needed.
- Teachers will provide training to students on necessary programs/platforms in advance of e-Learning days so that students are familiar with platforms, expectations, etc.
- A technology email address has been set up and posted on the district website where families can request assistance.
- An e-Learning section of the district website will contain information for students and families.

**(9) Ensure that all teachers and staff who may be involved in the provisions of learning have access to any and all hardware and software that may be required for the program:**

- All certified educators in Centralia City Schools District #135 will have access to a Chromebook that is able to connect to the internet.
- Provisions will be made as needed to assist staff members who may need internet access.

**(10) Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of a remote learning day:**

- The administration met with CEA leadership to review the proposal and discussed any impacts to the bargaining unit members.

**(11) Review and revise the program as implemented to address difficulties confronted:**

- Buildings have building leadership teams in place, and the district has an administrative team in place.
- Surveys (parents, students, teachers, and/or community) will be conducted regularly to determine the effectiveness and/or needed modifications to the e-Learning plan.
- After surveys are conducted, building leadership teams will review the data and make recommendations to the district leadership team. The district team will make the final decision regarding any adjustments to the plan.

**(12) Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to educators, staff, and students at least 30 days prior to utilizing an eLearning day.**

- A document will be distributed to families at registration beginning with the 2021-2022 school year and for each subsequent year.
- A copy of the information will be posted on the district website.

### **Teacher Expectations:**

- Monitor student connection.
- Ensure all students have login information.
- Be available during agreed-upon working hours.
- Provide appropriate learning opportunities.
- Contact families of students who have incomplete work.
- Check-in using the designated method.
- Read and respond to all communications (admin., parents, students, etc.)

### **Student Expectations**

- Complete all assigned academic work, including all specials classes.
- Engage in all learning with academic honesty.
- Communicate with teachers and seek help when needed.
- Comply with school internet safety policies.
- Put forth an honest effort.

### **Parent/Guardian Expectations**

- Establish routines and expectations.
- Create a space for your child to study.
- Check-in using the method designated by your child's school.
- Ensure your child's work is turned in.
- Remember that school staff is here to support your child.

## Affidavit of Publication

STATE OF ILLINOIS }  
COUNTIES OF MARION & } SS  
JEFFERSON }

John Perrine, being duly sworn, says:

That he is the Publisher of the Centralia & Mt. Vernon Morning Sentinels, daily newspapers of general circulation, printed and published in Centralia & Mt. Vernon, Marion & Jefferson Counties, Illinois; that the publications, a copy of which is attached hereto, was published in the said newspapers on the following dates:

November 20, 2020

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Education of School District No. 135 in the counties of Marion, Clinton, Washington and Jefferson, State of Illinois, that a tentative e-learning plan for said school district for the fiscal year beginning July 1, 2020, will be on file and conveniently available for public inspection at 400 South Elm Street, Centralia, Illinois, in this school district from and after 8:00 a.m. on the 20th day of November 2020. Notice is further hereby given that a public hearing on said budget will be held at 8:00 o'clock p.m. on the 8th day of December, 2020, at 400 South Elm Street, in this school district No. 135.

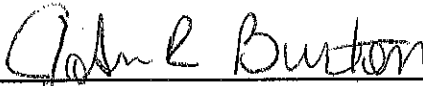
Dated this 17th day of November, 2020, Board of Education of School District No. 135, in the counties of Marion, Clinton, Washington and Jefferson, State of Illinois.  
SUE WILLIAMS,  
SECRETARY  
CENTRALIA  
CITY SCHOOLS  
DISTRICT NO. 135  
BOARD OF  
EDUCATION

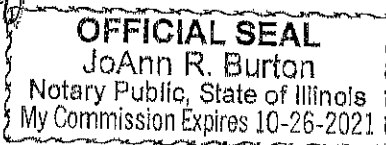
That said newspapers were regularly issued and circulated on those dates.

SIGNED:

  
\_\_\_\_\_  
Authorized Agent of Publisher

Subscribed to and sworn to me this 20th day of November 2020.

  
\_\_\_\_\_  
Notary Public



c0100483 00148596

Craig Clark  
Centralia City Schools Dist. #135  
400 South Elm St.  
Centralia, IL 62801

# Advertising Invoice

Centralia Sentinel

1/1

232 E. Broadway  
Centralia IL 62801

Phone: (618) 532-5604

Fax: (618) 532-5919

URL: <http://www.morningsentinel.com>

Craig Clark  
Centralia City Schools Dist. #135  
400 South Elm St.  
Centralia, IL 62801

Acct. #: c0100483  
Phone: #: (618) 532-1907  
Post Date: 11/20/2020  
Due Date: 12/27/2020  
Invoice #: 300363341  
PO #:

Ad #	Text	Start	Stop	Ins.	Amount	Prepaid	Due
00148596	E-Learning Notice	11/20/2020	11/20/2020	1	21.62	0.00	21.62

Please return a copy with payment

**Total Due**

**21.62**