

Minutes of the regular meeting of the Centralia City Schools Board of Education, District No. 135, Marion, Clinton, Jefferson and Washington Counties, Illinois, held on October 11, 2016 at 6:00 p.m., in the Administration Building, 400 South Elm Street, Centralia, Illinois 62801.

Members Present: Ron Johnson, Blake Griffin, Lyle Gross, Derek Harlan, Renae Bauer, and Sue Williams

Members Absent: Renae Bauer, Greg Dodson

Also Present: Supt. Craig E. Clark, Tom Woelfel, Mike Middleton, Melinda Graham, Liz Dowell, and Tron Young

Board President Johnson called the regular meeting to order at 6:08 p.m.

MOTION #1:

It was moved by Harlan and seconded by Gross to adjourn to closed session to discuss personnel matters. Motion carried.

Adjourned to closed session at 6:09 p.m.

Reconvened to open session at 7:00 p.m.

MOTION #2:

It was moved by Harlan and seconded by Griffin to approve the consent agenda as follows:

1. Approval of minutes of regular meeting held on Tuesday, September 13, 2016.
2. Approval of minutes of special retreat meeting held on Tuesday, September 27, 2016.
3. Approval of bills in the amount of \$367,839.26.
4. Approval of October payroll.
5. Approval of returning annual income of Centralia City Schools Endowment Fund to the Centralia City Schools Endowment Fund.
6. Approval of out of district field trips for:
 - a. Field Kindergarten to Country Kids Pumpkin Patch in Hoyleton, Illinois on October 14, 2016.
 - b. Centralia Junior High School Chorus to the Fox Theatre in St. Louis, Missouri on April 20, 2017.

Motion carried.

MOTION #3:

It was moved by Griffin and seconded by Gross to approve the Treasurer's Report.

Motion carried.

RECOGNITION AND COMMENTS FROM EMPLOYEES AND PUBLIC

BOARD COMMITTEE REPORTS

1. Building Committee – the committee met recently with the district architect who gave a presentation regarding needs in our buildings. Various options were reviewed moving into the future.

CURRICULUM REPORT

1. Library Report – Librarian Melinda Graham discussed funding for the library. She mentioned that many C.J.H.S. students like to read, and they make good choices with respect to reading material.
2. Centralia Junior High School – Principal Tron Young shared information about an eighth grade trip he is proposing to Washington D.C. sponsored by Worldstrides. This is a three day, two night trip with two travel days, from May 31 – June 3, 2017.

UNFINISHED BUSINESS

NEW BUSINESS

MOTION #4:

It was moved by Griffin and seconded by Harlan to approve the employee in-district travel allowance. Motion carried.

MOTION #5:

It was moved by Griffin and seconded by Harlan to accept the letter of resignation due to retirement for Sherry Patterson, C.J.H.S. Cook, effective December 31, 2016. Motion carried.

MOTION #6:

It was moved by Williams and seconded by Griffin to accept the letter of resignation due to retirement for Bonnie Langenfeld, Lincoln School Paraprofessional, effective August 11, 2017. Motion carried.

MOTION #7:

It was moved by Harlan and seconded by Griffin to accept the letter of resignation due to retirement for Nancy Gibson, Jordan Paraprofessional, effective August 1, 2017. Motion carried.

MOTION #8:

It was moved by Gross and seconded by Griffin to accept the resignation of Teresa Hutchison as Yearbook/Newspaper Coordinator. Motion carried.

MOTION #9:

It was moved by Griffin and seconded by Harlan to approve a resolution to adopt the Multi Hazard Mitigation Plan in conjunction with the Jefferson County Emergency Management Agency. Motion carried.

A second reading of the following PRESS policies was held:

- 2:70 - Vacancies on the School Board
- 2:70 - E, Exhibit - Checklist for Filling Board Vacancies by Appointment
- 2:120 - E1, Exhibit - Guidelines for Serving as a Mentor to a New School Board Member
- 2:120 - E2, Exhibit - Website Listing of Development and Training Completed by Board Members
- 2:240 - E1, Exhibit - PRESS Issue Updates
- 2:240 - E2, Exhibit - Developing Local Policy
- 2:240 - E3, Exhibit – Policy Manual Updates
- 4:15 - AP, Administrative Procedure
- 4:15 - E2, Exhibit - Statement of Purpose for Collecting Social Security Numbers
- 4:15 - E3, Exhibit - Statement of Employee Manual or District Website Describing the District’s Purpose for Collecting Social Security Numbers
- 4:140 - E1, Exhibit - Application for Fee Waiver
- 4:140 - E2, Exhibit - Response to Application for Fee Waiver, Appeal, and Response to Appeal
- 5:40 - AP, Administrative Procedure
- 5:170 - AP3, Administrative Procedure, Instructional Materials and Computer Programs Developed Within the Scope of Employment
- 5:240 - AP, Administrative Procedure - Suspensions
- 6:100 - AP, Dissection of Animals
- 6:100 - E1, Exhibit - Guidelines and Application for Using Animals in School Facilities
- 6:190 - AP, Eligibility for Participation in Extracurricular Activities
- 6:235 - Access to Electron Networks
- 6:235 - AP1, Acceptable Use of the District’s Electronic Networks
- 6:235 - AP1, Student Authorization for Access to the District’s Electronic Networks
- 6:235 - AP1, E2, Exhibit - Staff Authorization for Access to the District’s Electronic Networks
- 6:235 - AP2, Web Publishing Guidelines
- 6:235 - E4, Exhibit - Keeping Yourself and Your Kids Safe On Social Networks
- 6:250 - AP, Securing and Screening Resource Persons and Volunteers
- 7:10 - Equal Educational Opportunities
- 7:10 - AP, Accommodating Transgender Students or Gender Non-Conforming Students
- 7:10 - E, Exhibit - Equal Educational Opportunities Within the School Community
- 7:270 - Administering Medicines to Students
- 7:270 - AP1, Dispensing Medication
- 7:270 - AP2, Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists
- 7:270 - E, School Medication Authorization Form
- 7:285 - AP, Implementing a Food Allergy Management Program
- 7:340 - Student Records
- 7:340 - AP1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records
- 8:90 - Parent Organizations and Booster Clubs
- 8:110 - Public Suggestions and Concerns

MOTION #10:

It was moved by Harlan and seconded by Gross to adopt the PRESS Policies as read. Motion carried.

MOTION #11:

It was moved by Harlan and seconded by Griffin to approve the purchase of the Kindergarten through Third Grade Reading Curriculum *Wonders*. Motion carried.

SUPERINTENDENT'S REPORT

Superintendent Clark reported on the following:

1. IASB Joint Conference will be held November 19-21, 2016
2. Building Celebrations-

Field:

- One hundred and ten students have read all of their Kindergarten sight words and have a star with their name on it hanging in the hallway.
- Forty-seven students received no time outs for the month of September and received their No Time Out T-Shirt plus a special celebration was held.
- Discovery Education bench mark test has been completed. After the data was analyzed, students were assigned to a tier group and leveled instruction is being done during Power Half Hour.
- The Organ Wise Guy is coming to the school and teaching lesson to each classroom on different organs of the body. There are a total of ten lessons that will last through March.
- On October 18th at 1:00 p.m., Field Kindergarten will be going to the Cultural Society to see "Spine Tinglers and Spine Ticklers".
- On October 18th at 9:00 a.m., the Centralia Fire Department will be bringing "Patches" to talk to them about fire safety.
- The P.T.O. Reading for Education fundraiser is being held through October 19.
- On October 25th, Cedarhurst will be at Field. Students will listen to the story "Where the Wild Things Are" by Maurice Sendak and then create a wild mask of their own. This story and art project not only is entertaining to the students, but helps them to overcome common fears.

Jordan:

- Second grade swim lessons are continuing at the Centralia Recreation Complex. All Second grade students will participate in these lessons.
- The Jordan School P.T.O. is in the process of planning for our annual P.T.O. Fall Carnival which will be held on Friday, November 4th.

- We will celebrate Fire Prevention Week during the week of October 10th - 14th. The Centralia Fire Department will present their “Patches the Fire Dog” program to First and Second Grade students, and they will bring their “Fire Safety House” for Third Grade students to tour.
- We will celebrate “Red Ribbon Week” during the week of October 24th - 27th. Monday is “Red Day”, Tuesday is “Give Drugs the Boot”, Wednesday is “Lei Off Drugs”, and Thursday is “Peace Out to Drugs”.

Schiller:

- Schiller School Reading Buddies had their kick off and was a great success! We have a few more buddies this year to read with our students than in the past and both buddies and students are excited each week for their visit.
- Bob Tartar came from NHECM and presented *Desert Adaptations*. He brought many animals from around the world and gave the students, parents, and teachers a chance to see them up close and personal. Some even got a chance to hold them!
- Ag in the Classroom has started for second grade classrooms.
- Third Grade classes have started the Great Garden Detective Adventure program through the University of Illinois. A representative comes every other Thursday to talk about making healthy life choices including washing hands and why it's important, trying new foods, etc.

Lincoln:

- We are now using the grass lot north of the school for P.E.
- Purchased a walkie-talkie for office to communicate to P.E. teacher across the street.
- Early Childhood class has adopted a cow from the St. Louis Dairy Council
- Health will be taught this month in P.E.
- Ag in the classroom will teach a science lesson this week.
- Three teachers (Brink, Lammers, Curry) will attend "The Daily Five" a class on differentiation in the classroom at Kaskaskia College

CJHS:

- The first PBIS celebration will be next Thursday for all students who have 85% of their overall Tiger Points.
- Teachers have been working extremely hard in creating Type III assessments in all content areas.
- Girls’ Basketball Team will have their first game, Tuesday, October 18th at Tiger Gym.

- To see more about what is going on at CJHS, check out their Facebook page, which is updated daily.

3. Other – The District will have a float in the Centralia Halloween Parade.

ANNOUNCEMENTS

MOTION #12:

It was moved by Harlan and seconded by Gross to adjourn the meeting. Motion carried. Meeting adjourned at 8:12 p.m.

<u>MOTION #</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
JOHNSON.....	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
WILLIAMS	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
BAUER	-	-	-	-	-	-	-	-	-	-	-	-
GROSS	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
GRIFFIN.....	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DODSON	-	-	-	-	-	-	-	-	-	-	-	-
HARLAN	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

RESPECTFULLY SUBMITTED
Sue Williams, Secretary

APPROVED:

Ron Johnson, President

Sue Williams, Secretary